



You should read this information guide to help you decide which documents may be useful in supporting the statements that you have made on your visa application form.

It is not a list of documents that you must submit. We do not expect you to provide all of the documents listed below; it is for you to decide which documents are most relevant to your application.

The submission of all or any of these documents does not guarantee that your application will be successful.

## Guide to supporting documents

Settlement

### Information about you

These documents are important because they provide information about your personal circumstances in the country in which you are applying.

<p>Completed visa application form</p> <p>In some countries, you must apply <b>online</b>. You should check our <a href="#">list of supported countries</a> to see whether you should make an online application</p>	<ul style="list-style-type: none"> <li>➤ If your country does not support online applications you must complete and submit application form <a href="#">VAF4A</a>.</li> <li>➤ If you make an <a href="#">online application</a>, you must also print the application off and submit it with any supporting documents you have chosen to submit.</li> </ul>
A current and valid travel document or passport	We will not issue a visa if you do not have a valid passport or travel document to put the visa in.
One passport-sized colour photograph	This must comply with the requirements in our <a href="#">photo guidance</a>
Evidence of your permission to be in the country where you are applying, if you are not a national of that country	This could be a residence permit, 'green card' or valid visa showing your current immigration status.
Previous passports	These are to show your previous travel history
Tuberculosis (TB) certificate (where applicable)	Anyone <b>aged over 11</b> resident in <b>certain countries</b> applying for a visa to come to the UK for longer than 6 months need to get a certificate confirming that they are free from infectious TB before applying for a visa. You can use our <a href="#">country finder</a> to check whether you need a certificate and how to get one.
Evidence of your marital status	This could include a marriage certificate, a civil partnership certificate, a divorce certificate or a death certificate.
Evidence of your current employment or studies	<p>This could include:</p> <ul style="list-style-type: none"> <li>➤ a letter from your employer on company headed paper – detailing your salary and the length of your employment, confirming that you have been given time off work, and stating whether this time off is paid or unpaid</li> <li>➤ a letter from your education provider on headed paper – confirming your enrolment and leave of absence</li> <li>➤ business registration documents confirming the business owner's name and the date when the business started trading</li> </ul>

## Evidence of English language requirement

<p>You must be able to speak and understand English to a minimum level A1 of the Common European Framework of Reference (CEFR)</p>	<p>You can meet the English language requirement by:</p> <ul style="list-style-type: none"> <li>➤ passing a test with an approved provider and providing a certificate that clearly shows your name and the qualification obtained – this test and provider must be on our <a href="#">list of approved English language test providers</a>;</li> <li>➤ having a degree taught in English; or</li> <li>➤ being a citizen or national of a majority English language speaking country (as specified in the Immigration Rules).</li> </ul> <p>There are some exemptions to this requirement. For more information, see the website pages for <a href="#">Partners and families of settled people</a>.</p>
--	---

## Information about your finances and employment

You may submit any of the following financial documents to provide us with evidence of how your stay in the UK will be funded. You should consider including evidence of your total monthly income from all sources, such as employment, friends, family, savings and property.

- If you are providing documents from a joint account, you may wish to explain who the other account holders are, and why you have permission to spend money from the account.
- If your spouse or partner is employed, our entry clearance officer might find it helpful to see evidence of their employment and financial details
- If you are not funding your stay yourself, the person who will fund it should consider supplying the evidence.

Bank statements or bank books	Showing what has been paid in and out of an account for up to the previous six months, and naming the account holder. If you have made deposits in your account that are not in keeping with the account history then you may wish to explain the origins and timing of these deposits.
Bank letter or balance certificate	Showing the account balance, the account holder's name and the date when the account was opened.
Payslips	Covering up to the previous six months. If your salary is paid directly into your bank account, you could consider providing the statements showing these payments.
Tax returns (business or personal)	You could include recent documents from your government tax office, confirming your income and the amount of tax that you have paid.
Business bank account statements	If you include these, you might want to explain why you are allowed to spend the money from a business account.
Evidence of income from property or land	This could include property deeds, mortgage statements, tenancy agreements, accountant's letters, land registration documents or crop receipts. If the property or land is registered in several names, you might want to explain how much you own. If the money earned from the land is shared, you might want to say how it is divided.

## Accommodation details

You may wish to submit any of the following documents to provide us with evidence of your accommodation. We advise that you do not make any payments for accommodation, travel and so on until you have received your visa.

<p>Details of the accommodation that you and your sponsor intend to live in and permission for you to stay there along with evidence of any other occupants</p>	<p>This could include:</p> <ul style="list-style-type: none"> <li>➤ Land Registry documents</li> <li>➤ mortgage statements</li> <li>➤ rent book or tenancy agreement</li> <li>➤ council tax statements</li> <li>➤ property inspection report</li> <li>➤ utilities bills</li> <li>➤ accommodation details with a supporting letter from the occupant/landlord confirming that you are able to stay there</li> </ul>
---	--

## Information about your sponsor in the UK

You may wish to provide some of the following documents to help to show your sponsors circumstances in the UK.

<p>Evidence of your sponsor's current employment, studies or other means of support and total monthly income after tax</p>	<p>This could include a variety of any of the financial documents outlined above in the finances section. Details of annual taxable income in the UK are normally found on HM Revenue &amp; Customs form P60.</p> <p>Any details of study should also be provided.</p>
<p>Evidence of your sponsor's immigration status/ permission to be in the UK</p>	<p>This could be copies of:</p> <ul style="list-style-type: none"> <li>➤ bio-data pages from their passport or travel document</li> <li>➤ a valid UK visa or UK stamp from their passport</li> <li>➤ a Home Office letter confirming their permission to stay in the UK</li> </ul>
<p>Evidence of your relationship to your sponsor and any contact between you</p>	<p>This could be a letter from your sponsor confirming your relationship and that they are supporting your application, along with copies of:</p> <ul style="list-style-type: none"> <li>➤ your birth certificate or adoption certificate</li> <li>➤ your marriage certificate or civil partnership certificate</li> <li>➤ a death or divorce certificate</li> <li>➤ photographs of your wedding, civil partnership ceremony or other time spent together</li> <li>➤ phone records</li> <li>➤ emails, letters or cards</li> </ul> <p>You should not submit DVDs or video cassettes</p>

## Other dependent relatives

If you are applying as a dependant relative (for example, a parent or grandparent), your sponsor should also complete a [Sponsorship undertaking form \(SU07\)](#).

In addition to the documents mentioned above, you might want to provide some of the following documents to help to show your circumstances.

Evidence of any income you receive from other sources such as friends, family, savings, property etc	This could include a variety of any of the financial documents outlined above in the finances section. If you have made deposits in your account that are not in keeping with the account history then you may wish to explain the origins and timing of these deposits
Parent or grandparent <b>under</b> the age of 65 only	You might want to provide details if you reside with, or receive support from, other family members; or you have other family members who reside in the same country as you.  If you are living alone, you might provide: <ul style="list-style-type: none"><li>➤ your divorce certificate</li><li>➤ the death certificate for you spouse</li><li>➤ medical letters or reports detailing problems with your health or issues of a compassionate nature</li></ul>